

Pediatrics Supplement Guidelines: AIR-P Supplement Manuscript Preparation

Manuscripts submitted in the first round of LOIs are due December 7th.

Manuscripts submitted in the second round of LOIs are due December 31st.

Instructions for manuscript preparation can be found [HERE](#). Please review all guidelines regarding authorship and formatting, and include all required elements.

Article Type

Please review the Pediatrics author guidelines ([HERE](#)) to determine which type and format your manuscript falls under. Pay special attention to word count limits, as they vary by article type. Original research articles published within the supplement should be no more than 3000 words each, while manuscripts that most resemble the Special Article format should be no more than 4000 words each.

Formatting

All aspects of the manuscript, including the formatting of tables, illustrations, and references and grammar, punctuation, usage, and scientific writing style, should be prepared according to the most current *AMA Manual of Style* (<http://www.amamanualofstyle.com>). All manuscripts should be prepared with standard word processing software. Main Body text should be double spaced in Times New Roman, 12-point font, with pages numbered. Tables should be placed together at the end of the manuscript. Any figures should be submitted in black and white only. Figures should be saved separately as ppt, tif, eps, or jpg files. Use a legend as part of the figure when symbols are used.

Submission Letter

All manuscripts begin with a submission letter, signed by all authors and should affirm that:

- They are responsible for the reported research.
- They have participated in the concept and design, analysis and interpretation of data, and drafting or revising of the manuscript; and that they have approved the manuscript as submitted.
- They are disclosing any affiliation, financial agreement, or other involvement of any author with any company or other organization with a financial interest in the subject matter in the submitted manuscript.
- An institutional review board reviewed and approved the research.

Title Page – example found at [HERE](#)

The title page is the first page of all manuscripts. It includes:

- The manuscript's title- 97 characters (including spaces) or fewer
- Names, degrees, department, affiliation, city and state of all authors;
- Name, mailing address, email address, phone and fax number of the corresponding author;
- Short Title- 55 characters (including spaces) or fewer
- Financial Disclosure Statement- for all authors. If none, say "Financial Disclosure: The authors have no financial relationships relevant to this article to disclose."
- Funding Source
- Conflict of interest Statement- for all authors. If none, say "Potential Conflicts of Interest: The authors have no conflicts of interest relevant to this article to disclose."
- If applicable, clinical trials registry name and registration number

- Abbreviations
- Table of contents summary
- What's known on This topic
- What This Study Adds

Contributor's Statement Page

All persons designated as authors must qualify for authorship, and all those who qualify should be listed. Each author should have participated sufficiently in the work to take public responsibility for appropriate portions of the content. The Contributors' Statement Page lists the authors and specifies the contribution(s) made by each individual. If multiple individuals have identical contributions they may be listed together; do not list an author more than once.

You must follow the required format when creating your Contributors' Statement Page or your manuscript will be returned for correction:

- Each author should only appear once.
- Use names, not initials.
- If multiple authors have identical contributions, you can list them in the same sentence; otherwise, list each author separately.

Sample Contributors' Statement:

Dr Smith and Prof Jones conceptualized and designed the study, drafted the initial manuscript, and reviewed and revised the manuscript.

Drs Brown, Grey, and Black and Ms Johnson designed the data collection instruments, collected data, carried out the initial analyses, and reviewed and revised the manuscript.

Dr Green conceptualized and designed the study, coordinated and supervised data collection, and critically reviewed the manuscript for important intellectual content.

All authors approved the final manuscript as submitted and agree to be accountable for all aspects of the work.

Manuscript Review Process

We will send all manuscripts for peer review and revision recommendations will be returned to authors.